



**Report on accepting foreign student for professional practice
for the period from to**

On the basis of the Framework Cooperation Agreement concluded between the Institute of Technology and Business in České Budějovice (hereinafter referred to as "ITB") and

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(Hereinafter referred to as the "Partner")
the partner accepts the practice of a foreign student:

Surname, first name		ID	
Date of birth		Place of birth	
Field of study		Semester	
Beginning of practice		Student's phone	
Place of practice (street, postal code, city)		Working hours	From: To:
Coordinator		Coordinator's phone	
Mentor of partner		Mentor's phone	
Job title			
Job description			

The student undertakes to make the maximum effort to meet the goals of professional practice. The student is aware of his/her duty to respect the orders of the mentor and partner's executives. He/she will refrain from any activity that could damage the partner's reputation. When confronted with confidential information during practice, he/she is required to maintain confidentiality. When changing the data in this protocol during practice (in particular place of practice), the student shall promptly notify such change to the International Relations Coordinator. The Partner undertakes to cooperate, within the framework of his/her possibilities and internal rules of operation, to enable the student, in particular, to participate in cooperation with selected departments, to consult with the staff of the organization and to identify the activities the partner provides.

The student is required to work for 10 weeks, 8 hours a day, i.e. 400 hours for the whole practice.

In on

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Ing. Jaroslav Staněk, Dis.

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Representative of the partner

Head of the Directorate of Study Administration and Lifelong Learning

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Student

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Mentor of partner