


OR č. 19/2016	Internal standard of Institute of Technology and Business in České Budějovice				
RECTOR'S MEASURE ON THE ANNOUNCEMENT OF ADMISSION PROCEDURE III. FOR BACHELOR STUDY PROGRAMMES FOR THE ACADEMIC YEAR 2016/2017					
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Information about changes	-				
Cancels prescription	-				
Parent regulations	Statute of the VŠTE (articles 12 – 14)				
Related regulations	Study and Examination Regulations VŠTE (Article 10)				
Subordinated prescription	-				
Distribution	The VŠTE academic community, potential applicants				
					
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Signature:		Signature:	doc. Ing. Marek Vochozka, MBA, Ph.D., mppria		

Article 1 General provisions

(1) The Institute of Technology and Business in České Budějovice (hereinafter "VŠTE") announces admissions in the academic year 2016/2017 for these degree programmes:

a) **Building Construction, study field: Buildings Construction**

Form of study: full-time
Length of study: 4 years
Type of study: Bachelor
Language of study: English
Fee: 35.000 CZK/semester

b) **Economics and Management, study field: Business Administration**

Form of study: full-time
Length of study: 3 years
Type of study: Bachelor
Language of study: English
Fee: 35.000 CZK/semester

Article 2 Prerequisites for admission to the degree programmes

(1) Attainment of secondary education completed with graduation exam; confirmed by the delivery of a certified copy of the school-leaving certificate, including a certificate of recognition of the foreign school-leaving certificate in the Czech Republic (validation) in accordance with the relevant provisions of the Act no. 561/2004 Coll. no later than **25. 9. 2016**.

Shipping address:

Institute of Technology and Business in České Budějovice

Okružní 517/10,

370 01 České Budějovice

Czech Republic

(2) Submission of properly filled electronic application in the period **from 1. 9. 2016 to 25. 9. 2016**. Payment of deposit of € 250 to account no. **2111158563/2700** at the UniCredit Bank Czech Republic and Slovakia, a.s. **no later than 25. 9. 2016**. Payment details:

IBAN: CZ68 2700 0000 0021 1115 8563 SWIFT: BACXCZPPXXX

The candidate must state the variable symbol: three sixes and a number of application of the applicant (e.g. 66672642).

Article 3 Admission fee

- (1) The application fee is 580, - CZK.
- (2) The application fee will be paid from the deposit paid according to Article 2, paragraph 3.

Article 4 Fee for foreign language study

- (1) Fee for foreign language study will be paid partly from the deposit in accordance with Article 2, paragraph 3, which will be billed on the opening day of the study; the student will pay rest of the amount according to the current exchange rate EUR to CZK.
 - a) The first deposit in the amount of € 250 is payable by **September 25, 2016**.
 - b) Surcharge fee for study in a foreign language is payable on the opening day of the study. This fee is paid in cash at the VŠTE checkout.
- (2) In the case of non-acceptance of a candidate to the study programme, the deposit will be returned applicants (from which the admission fee will be deducted) by bank transfer.

Article 5 Assessment of entries

- (1) If the applicant meets the conditions laid down in Article 2 of this Rectors measure by the deadline of **25. 9. 2016**, the applicant will be sent a decision on the admission, including documents required for visa application.
- (2) The lists of admitted applicants (according to their e-application numbers) will be posted on the official VŠTE notice board no later than October 3, 2016.
- (3) The lists will also be published on www.vstecb.cz.

Article 6 Withdrawal

- (1) In case the candidate cannot commence his/her study, it is necessary to report this fact no longer than October 15, 2016 by e-mail to Study Department VŠTE and the deposit will be returned to the applicant (from which the admission fee will be deducted) by bank transfer.
- (2) In case the candidate cannot commence his/her study and does not report this fact by October 15, 2016 the deposit paid according to Article 2, paragraph 3, will be considered non-refundable and credited to VŠTE.