

OR č. 14/2016	Internal standard of Institute of Technology and Business in České Budějovice				
RECTOR'S MEASURE ON THE ANNOUNCEMENT OF ADMISSION PROCEDURE II. FOR FOLLOW-UP MASTER'S DEGREE STUDY PROGRAMME FOR THE ACADEMIC YEAR 2016/2017					
Date of publication:	17. 5. 2016	Effective from:	23. 5. 2016	Effective until:	30. 8. 2016
Reference number:	VŠTE004860/2016	Number of pages:	3	Number of attachments:	0
Information about changes	-				
Cancels prescription	-				
Parent regulations	Statute of the VŠTE (articles 12 – 14)				
Related regulations	Study and Examination Regulations VŠTE (Article 10)				
Subordinated prescription	-				
Distribution	The VŠTE academic community, potential applicants				
					
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Signature:		Signature:	doc. Ing. Marek Vochozka, MBA, Ph.D., mmpria		

Article 1 General provisions

- (1) The Institute of Technology and Business in České Budějovice (hereinafter "ITB") announces admissions in the academic year 2016/2017 for these degree programmes:

a) Transport Technology and Communications, study field: Logistics Technologies

<i>Form of study:</i>	<i>full-time</i>
<i>Length of study:</i>	<i>2 years</i>
<i>Type of study:</i>	<i>Follow-up Master's</i>
<i>Language of study:</i>	<i>English</i>
<i>Fee:</i>	<i>35.000 CZK/semester</i>

Article 2 Prerequisites for admission to the degree programmes

- (1) Provide a certified copy of the diploma of at least from a bachelor's degree program including a certificate of recognition of a foreign university degree in the Czech Republic (validation) in accordance with the relevant provisions of the Act no. 561/2004 Coll. and that in the period to **15. 7. 2016**.

Shipping address:

Institute of Technology and Business in České Budějovice

Okružní 517/10,

370 01 České Budějovice

Czech Republic

- (2) The submission of a duly completed electronic applications in the period from **from 23. 5. 2016 TO 15. 7. 2016**.

- (3) Payment of deposit of € 250 to account no. **2111158563/2700** at the UniCredit Bank Czech Republic and Slovakia, a.s. **no later than 15. 7. 2016** Payment details:

IBAN: CZ68 2700 0000 0021 1115 8563 SWIFT: BACXCZPPXXX

The candidate must state the variable symbol: three sixes and a number of application of the applicant (e.g. 66672642).

Article 3 Admission fee

- (1) The application fee is 580, - CZK.
- (2) The application fee will be paid from the deposit paid according to Article 2, paragraph 3.

Article 4

Fee for foreign language study

- (1) Fee for foreign language study will be paid partly from the deposit in accordance with Article 2, paragraph 3, which will be billed on the opening day of the study; the student will pay rest of the amount according to the current exchange rate EUR to CZK.
 - a) The first deposit in the amount of € 250 is payable by **July 15, 2016**.
 - b) Surcharge fee for study in a foreign language is payable on the opening day of the study. This fee is paid in cash at the VŠTE checkout.
- (2) In the case of non-acceptance of a candidate to the study programme, the deposit will be returned applicants (from which the admission fee will be deducted) by bank transfer.

Article 5

Assessment of entries

- (1) If the applicant meets conditions laid down in Article 2 of this Rectors measure by the deadline of **15. 7. 2016** the applicant will be sent a decision on the admission, including documents required for visa application.
- (2) The lists of admitted applicants (according to their e-application numbers) will be posted on the official VŠTE notice board no later than July 29, 2016. The lists will also be published on www.vstecb.cz.

Article 6

Withdrawal

- (1) In case the candidate cannot commence his/her study, it is necessary to report this fact no longer than August 15, 2016 by e-mail to Study Department VŠTE and the deposit will be returned to the applicants (from which the admission fee will be deducted) by bank transfer.
- (2) In case the candidate cannot commence his/her study and does not report this fact by August 15, 2016, the deposit payed accordint to Article 2, paragraph 3, will be considered non-refundable and credited to VŠTE.

Article 7

Nostrification bachelor's degree

- (1) In case the applicant graduated from a foreign university from an accredited study programme with similar content to bachelor's degree taught at the ITB, it is possible to apply for recognition procedure of such a bachelor's degree programme at ITB.
- (2) An application for validation is required to be submitted by **June 15, 2016** and must supply the following:
 - a) a complete application for validation,
 - b) a certified copy of the diploma or other proof of graduation,

- c) a certified copy of the diploma supplement (the so-called "Diploma Supplement") or an original or a certified copy of the certificate of examinations,
 - d) If the documents accompanying the application are not in Czech or English, the applicant must attach their certified translation into Czech, according to Act no. 36/1967 Coll., On experts and interpreters.
- (3) The fee for processing an application for validation is 1000, - CZK.
- (4) The fee for submitting an application for validation will be deducted from the paid deposit 250 euros (paid for the admission procedure according to Article 2 paragraph 3).
- (5) If the Rector of ITB finds that the degree programs compared have substantial differences, the application for recognition shall be rejected with no refund of the fee for validation.