


OR č. 28/2015	<b>Internal standard of The Institute of Technology and Business in České Budějovice</b>				
<b>RECTOR'S MEASURE ON THE ANNOUNCEMENT OF ADMISSION PROCEDURE II. FOR BACHELOR STUDY PROGRAMMES FOR THE ACADEMIC YEAR 2016/2017</b>					
<b>Date of publication:</b>	15. 12. 2015	<b>Effective from:</b>	15. 12. 2015	<b>Effective until:</b>	1. 6. 2016
<b>Reference number:</b>	VŠTE007204/2015	<b>Number of pages:</b>	2	<b>Number of attachments:</b>	0
<b>Information about changes</b>	-				
<b>Cancels prescription</b>	-				
<b>Parent regulations</b>	Statute of the VŠTE (articles 12 – 14)				
<b>Related regulations</b>	Study and Examination Regulations VŠTE (Article 10)				
<b>Subordinated prescription</b>	-				
<b>Distribution</b>	The VŠTE academic community, potential applicants				
					
<b>Prepared by:</b>	Bc. Michaela Pekařová, mppria	<b>Guarantor:</b>	Vice-Rector for Learning and Teaching Activities		
<b>Signature:</b>		<b>Signature:</b>	doc. Mgr. Lenka Hrušková, Ph.D., mppria		
<b>Formally verified by:</b>	Bc. Tomáš Bílek, mppria	<b>Approved by:</b>	Rector		
<b>Signature:</b>		<b>Signature:</b>	doc. Ing. Marek Vochozka, MBA, Ph.D.mppria		

## Article 1 General provisions

(1) The Institute of Technology and Business in České Budějovice (hereinafter "VŠTE") announces admissions in the academic year 2015/2016 for these degree programmes:

a) **Building Construction, study field: Buildings Construction**

*Form of study:* full-time  
*Length of study:* 4 years  
*Type of study:* Bachelor  
*Language of study:* English  
*Fee:* 35.000 CZK/semester

b) **Economics and Management, study field: Business Administration**

*Form of study:* full-time  
*Length of study:* 3 years  
*Type of study:* Bachelor  
*Language of study:* English  
*Fee:* 35.000 CZK/semester

## Article 2 Prerequisites for admission to the degree programmes

(1) Attainment of secondary education completed with graduation exam; confirmed by the delivery of a certified copy of the school-leaving certificate, including a certificate of recognition of the foreign school-leaving certificate in the Czech Republic (validation) in accordance with the relevant provisions of the Act no. 561/2004 Coll. no later than **29. 4. 2016**.

**Shipping address:**

The Institute of Technology and Business in České Budějovice  
 Okružní 517/10,  
 370 01 České Budějovice  
 Czech Republic

(2) Submission of properly filled in electronic application in the period **from 4. 1. 2016 to 29. 4. 2016**.

(3) Payment of deposit of € 250 to account no. **2111158563/2700** at the UniCredit Bank Czech Republic and Slovakia, a.s. **no later than 29. 4. 2016**. Payment details:

IBAN: CZ68 2700 0000 0021 1115 8563 SWIFT: BACXCZPPXXX

The candidate must state the variable symbol: three sixes and a number of application of the applicant (e.g. 66672642).

## Article 3 Admission fee

(1) The application fee is 580, - CZK.

- (2) The application fee will be paid from the deposit paid according to Article 2, paragraph 3.

#### **Article 4** **Fee for foreign language study**

- (1) (1) Fee for foreign language study will be paid partly from the deposit in accordance with Article 2, paragraph 3, which will be billed on the opening day of the study; the student will pay rest of the amount according to the current exchange rate EUR to CZK.
- a) The first deposit in the amount of € 250 is payable by **April 29, 2016**.
- b) Surcharge fee for study in a foreign language is payable on the opening day of the study. This fee is paid in cash at the VŠTE checkout.
- (2) In the case of non-acceptance of a candidate to the study programme, the deposit will be returned applicants (from which the admission fee will be deducted) by bank transfer.

#### **Article 5** **Assessment of entries**

- (1) If the applicant meets conditions laid down in Article 2 of this measure of the Rector by the deadline of **29. 4. 2016**, the applicant will be sent a decision on the admission, including documents required for visa application.
- (2) The lists of admitted applicants (according to their e-application numbers) will be posted on the official VŠTE notice board no later than May 13, 2016. The lists will also be published on [www.vstecb.cz](http://www.vstecb.cz).

#### **Article 6** **Withdrawal**

- (1) In case the candidate cannot commence his/her study, it is necessary to report this fact no longer than May 31, 2016 by e-mail to Study Department VŠTE and the applicants returned the deposit (from which the admission fee will be deducted) by bank transfer.
- (2) In case the candidate cannot commence his/her study and does not report this fact by May 31, 2016, the deposit payed accordint to Article 2, paragraph 3, will be considered non-refundable and credited to VŠTE.