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| OR č. 9/2015 | Internal standard of The Institute of Technology and Business in České Budějovice | | | | |
| RECTOR'S MEASURE ON THE ANNOUNCEMENT OF ADMISSION PROCEDURE II. FOR BACHELOR STUDY PROGRAMMES FOR THE ACADEMIC YEAR 2015/2016 | | | | | |
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| Information about changes | - | | | | |
| Cancels prescription | - | | | | |
| Parent regulations | Statute of the VŠTE (articles 12 – 14) | | | | |
| Related regulations | Study and Examination Regulations VŠTE (Article 10) | | | | |
| Subordinated prescription | - | | | | |
| Distribution | The VŠTE academic community, potential applicants | | | | |
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| Formally verified by: | Bc. Tomáš Bílek, mppria | Approved by: | Rector | | |
| Signature: | | Signature: | doc. Ing. Marek Vochozka, MBA, Ph.D., mppria | | |

Article 1 General provisions

(1) The Institute of Technology and Business in České Budějovice (hereinafter "VŠTE") announces admissions in the academic year 2015/2016 for these degree programmes:

a) Building Construction, study field: Buildings Construction

Form of study: full-time
Length of study: 4 years
Type of study: Bachelor
Language of study: English
Fee: 40.000 CZK/semester

b) Economics and Management, study field: Business Administration

Form of study: full-time
Length of study: 3 years
Type of study: Bachelor
Language of study: English
Fee: 40.000 CZK/semester

Article 2 Prerequisites for admission to the degree programmes

(1) Attainment of secondary education completed with graduation exam; confirmed by the delivery of a certified copy of the school-leaving certificate, including a certificate of recognition of the foreign school-leaving certificate in the Czech Republic (validation) in accordance with the relevant provisions of the Act no. 561/2004 Coll. no later than **31. 7. 2015**.

Shipping address:

The Institute of Technology and Business in České Budějovice
Okružní 517/10,
370 01 České Budějovice
Czech Republic

(2) Submission of properly filled in electronic application in the period **from 20. 5. 2015 to 31. 7. 2015**.

(3) Payment of deposit of € 250 to account no. **2111158563/2700** at the UniCredit Bank Czech Republic and Slovakia, a.s. **no later than 31. 7. 2015**. Payment details:

IBAN: CZ68 2700 0000 0021 1115 8563 SWIFT: BACXCZPPXXX

The candidate must state the variable symbol: three sixes and a number of application of the applicant (e.g. 66672642).

Article 3 Admission fee

(1) The application fee is 560, - CZK.

- (2) The application fee will be paid from the deposit paid according to Article 2, paragraph 3.

Article 4 **Fee for foreign language study**

- (1) (1) Fee for foreign language study will be paid partly from the deposit in accordance with Article 2, paragraph 3, which will be billed on the opening day of the study; the student will pay rest of the amount according to the current exchange rate EUR to CZK.
- a) The first deposit in the amount of € 250 is payable by **July 31, 2015**.
- b) Surcharge fee for study in a foreign language is payable on the opening day of the study. This fee is paid in cash at the VŠTE checkout.
- (2) In the case of non-acceptance of a candidate to the study programme, the deposit will be returned applicants (from which the admission fee will be deducted) by bank transfer.

Article 5 **Assessment of entries**

- (1) If the applicant meets conditions laid down in Article 2 of this measure of the Rector by the deadline of **31. 7. 2015**, the applicant will be sent a decision on the admission, including documents required for visa application.
- (2) The lists of admitted applicants (according to their e-application numbers) will be posted on the official VŠTE notice board no later than August 14, 2015. The lists will also be published on www.vstecb.cz.

Article 6 **Withdrawal**

- (1) In case the candidate cannot commence his/her study, it is necessary to report this fact no longer than August 31, 2015 by e-mail to Study Department VŠTE and the applicants returned the deposit (from which the admission fee will be deducted) by bank transfer.
- (2) In case the candidate cannot commence his/her study and does not report this fact by August 31, 2015, the deposit payed accordint to Article 2, paragraph 3, will be considered non-refundable and credited to VŠTE.