**SUMMARY REPORT OF IGT PROJECT**

**Instructions for filling in:**

* *fill in in accordance with the instructions,*
* *in case of necessity contact the guarantor of tender:*

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**Identification of project**

|  |  |
| --- | --- |
| **Name of project** | **Set the name of project** |
| **Project identification number** | Set the project identification number |
| **Order number and cost centre** | Set the order number and the cost centre of the project |
| **Main researcher** | Set the name, surname, title |
| **Co-researches** | Set the name, surname, title (of co-researches) |
| **Project is submitted on behalf of the workplace** | Choose an item |

**Project**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **The project fulfilled the set aims\*** | **Yes** | | **No** | |
| **Comment**  (give, how the project has fulfilled the set aim) |  | | | |
| **Describe, what was the way of supporting the target group of the project**  (quantify if possible) |  | | | |
| **Project outcomes**  (give the supposed and the real situation of achieved outcomes, add lines if necessary). If the supposed and the achieved situation are different, make a comment. | **Name of outcome** | **Number given in the application** | | **Real achievement** |
|  |  | |  |
|  |  | |  |
|  |  | |  |
|  |  | |  |
| *Comment* | | | |

**Indicators**

|  |  |  |
| --- | --- | --- |
| **Name** | **Number given in the application** | **Real achievement** |
| **the number of created and acquired items or instruments for on-line teaching** |  |  |
| Name or describe. If the supposed situation is different from the achieved situation, make a comment |  | |
| **The number of created electronic study materials** |  |  |
| Name or describe. If the supposed situation is different from the achieved situation, make a comment |  | |
| **The number of innovated subjects/courses.** |  |  |
| Name or describe. If the supposed situation is different from the achieved situation, make a comment |  | |

**Schedule**

|  |  |
| --- | --- |
| **Real term of commencing the project** |  |
| **Real term of completing the project** |  |

**Identification of problem**

|  |  |  |
| --- | --- | --- |
| **The problems occurred in the course of performing the project\*** | **Yes** | **No** |
| **Comment**  (if yes, make a comment) |  | |

**Changes made**

Give the changes if they were made in the course of performing the project.

|  |  |  |
| --- | --- | --- |
| **Date of the approval of the change** | **Type of change** | **reasoning** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**The budget of the project**

|  |  |  |  |
| --- | --- | --- | --- |
|  | | **Given in the application** | **Really spent** |
| **Personal costs:** | |  |  |
| Wages (including variable components) | |  |  |
| Other personal costs (remunerations for Agreement to Complete the Job and Agreement to Perform Work, or remunerations on the base of unspecified contracts entered into in accordance with Act No. 89/2012 Coll., section 1746 (2) the Civil Code) | |  |  |
| Public healthcare contributions and social security contributions and the state employment policy contribution and social fund allocations | |  |  |
| Scholarship | |  |  |
| **Others:** | |  |  |
| Material costs (including small assets) | |  |  |
| Non-productive services and costs | |  |  |
| Travel costs | |  |  |
| **Total required means** | |  |  |
| **Comment**  (explain the possible differences in drawing from the budget) |  | | |

\* cross the invalid.

I hereby declare that:

* the project has been performed in compliance with the IGT rules,
* all the changes in the project have been debated and approved by the guarantor of tender,
* the financial means have been spent with regard to the principles of due managerial care and effectiveness.

In Ceske Budejovice, date:

……………………………………..

name surname

researcher