**APPLICATION FOR ALLOCATING FUNDS IN THE INTERNAL GRANT TENDER**

**Topical focus:** To improve an accessibility and relevance of the flexible forms of education

**Instructions for filling in:**

* *fill in in accordance with the instructions,*
* *in case of need, contact the guarantor of tender:*

*doc. Ing. Karel Gryc, Ph.D. (Vice-rector for Creative Activities),*

*tel.: 387 842 157, e-mail:* [*gryc@mail.vstecb.cz*](https://is.vstecb.cz/auth/mail/mail_posli?to=gryc%40mail.vstecb.cz)*.*

**Identification of project**

|  |  |
| --- | --- |
| **Name of project** | **Set the name of project** |
| **Project identification number** | To fill in by the project manager  |
| **Main researcher** | Set the name, surname, title |
| **Co-researches** | Set the name, surname, title (of co-researches) |
| **Project is submitted on behalf of the workplace** | Choose an item |
| **Further parts of school involved.***If there is an inter-faculty/school project, select the other involved units.* |[ ]  Faculty of Corporate Strategy |[ ]  Faculty of Technology |[ ]  School of Expertness and Valuation |
|  |[ ]  Department of Human Resource Management  |[ ]  Department of Transport and Logistics |  |  |
|  |[ ]  Department of Management |[ ]  Department of Civil Engineering |  |  |
|  |[ ]  Centre of language services |[ ]  Department of Mechanical Engineering |  |  |
|  |[ ]  Department of Tourism and Marketing |[ ]  Department of Informatics and Natural Sciences |  |  |
|  |  |  |[ ]  Environmental Research  |  |  |

**Project**

|  |  |
| --- | --- |
| **The aim of project** | *What is the aim of project?* |
| **Description of project** | What problem does the project solve?What are the causes of the problem?What changes are expected as the consequence of the project? |
| **Target group** | Describe, quantify the target groups of the project (e.g. how many students or employees will benefit from the project). |
| **Project outcomes** | Give the specific measurable results of the project (in the following form: the name of outcome and the number of resulting units). |
| **Contribution to ITB development**  | Describe how the project contributes to ITB development. |

**Schedule**

|  |  |
| --- | --- |
| **Beginning of project performance** | Set a date |
| **Completion of project performance** | Set a date |
| **Stages of project** | Give the project stages including their time range, i.e. the partial schedule of the project.  |

**Indicators**

|  |  |  |
| --- | --- | --- |
| **Name** | **Number** | **Comment** |
| the number of created and acquired items or instruments for on-line teaching, |  |  |
| The number of created electronic study materials, |  |  |
| The number of innovated subjects/courses. |  |  |

**The budget of the project**

|  |  |  |
| --- | --- | --- |
|  | **Personal costs:****(the total for the items of 1.1, 1.2, 1.3, 2)** |  **CZK 0,00**  |
| 1.1 | Wages (including variable components) |  CZK 0,00 |
| 1.2 | Other personal costs (remunerations for Agreement to Complete the Job and Agreement to Perform Work, or remunerations on the base of unspecified contracts entered into in accordance with Act No. 89/2012 sb., section 1746 (2) the Civil Code)  |  CZK 0,00  |
| 1.3 | Public healthcare contributions and social security contributions and the state employment policy contribution and social fund allocations  |  CZK 0,00 |
| 2 | Scholarship |  CZK 0,00 |
|  | **Others:****(total for the items of 3, 4, 5)** |  **CZK 0,00** |
| 3 | Material costs (including small assets) |  CZK 0,00 |
| 4 | Non-productive services and costs  |  CZK 0,00 |
| 5 | Travel costs |  CZK 0,00 |
|  | **Total required means****(total for the chapters of personal costs and others)** |  **CZK 0,00** |

**The item budget of the project**

*(add lines if necessary)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item number** | **Name of expenditure** | **number** | **Price including VAT** | **Total sum including VAT** |
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I herby declare that:

* I have been acquainted with the rules of internal grant tender,
* the presented project is of an innovative and developing nature and does not fulfil the usual activities, standard updating of study programs and usual equipping of ITB workplaces,
* the budget of the project has been made with regards to the principles of due managerial care and effectiveness.

In Ceske Budejovice, date:

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Submitter