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| OR no. 19/2023 | Internal standard of the Institute of Technology and Business in České Budějovice | | | | |
| RECTOR'S MEASURE no. 19/2023 TO DECLARATION I. ADMISSION ROUND FOR BACHELOR STUDY PROGRAMS TAUGHT IN ENGLISH FOR THE ACADEMIC YEAR 2024/2025 | | | | | |
| Date of publication: | 10/30/2023 | Effectiveness from: | 01.11.2023 | Effectiveness to: | 31.01.2024 |
| Reference number: | VŠTE005246/2023 | Number of pages: | 3 | Number of attachments: | 0 |
| Periodicity of the standard's up-to-datedness control: | - | | | | |
| Breaks the standard: | - | | | | |
| Superior standard: | Statut VŠTE | | | | |
| Related standard: | - | | | | |
| Subordinate standards: | - | | | | |
| Guidepost: | VŠTE academic community, potential applicants | | | | |
|  | | | | | |
| Processed by: | Director of the external relations section | Guarantor: | Director for study administration and lifelong learning | | |
| Name: | Ing. Petr Oros | Name: | Bc. Michal Šuta | | |
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RECTOR'S MEASURE no. 19/2023
TO DECLARATION I. ADMISSION ROUND FOR BACHELOR STUDY PROGRAMS
TAUGHT IN ENGLISH
FOR THE ACADEMIC YEAR 2024/2025

Article 1

General conditions

- (1) Institute of Technology and Business in České Budějovice (hereinafter referred to as "VŠTE") announces the admission procedure for the following study programs in the academic year 2024/2025:

Business Administration

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|--------------------|---|
| Form of study: | full-time |
| Duration of study: | 3 years |
| Type of study: | bachelor |
| Fee: | 35,000 CZK/semester EUR 1,346/semester |

Mechanical Engineering

| | |
|--------------------|---|
| Form of study: | full-time |
| Duration of study: | 3 years |
| Type of study: | bachelor |
| Fee: | 35,000 CZK/semester EUR 1,346/semester |

Technology and Management Transport

| | |
|--------------------|---|
| Form of study: | full-time |
| Duration of study: | 3 years |
| Type of study: | bachelor |
| Fee: | 35,000 CZK/semester EUR 1,346/semester |

Article 2

Conditions for admission to the study program

- (1) Submission of a duly completed electronic application within the period from 1/11/2023 to 31/1/2024, whereby the electronic application is complete only after sending all the required documents and paying the administrative fee.
- (2) Payment of the administrative fee in the amount of €34 / CZK 870 is possible by payment card or transfer order (UniCredit Bank, account no.: **2111158563/2700**) or via QR code from the e-application, no later than 31 January 2024, as the variable symbol is "666" and the applicant's application number (e.g., 66672642).

Payment details:

IBAN: CZ68 2700 0000 0021 1115 8563 SWIFT: BACXCZPPXXX, in EUR

- (3) Documenting the passport scan (personal data including photo) no later than on the day of submitting the study application.
- (4) Attainment of secondary school education with matriculation examination and subsequent delivery of a certified copy of the matriculation certificate and certificate of recognition of foreign secondary school education (nostrification) in accordance with Act No. 561/2004 Coll. at the latest on the day of application submission.
- (5) Applicants and students who have been granted temporary protection in the Czech Republic pursuant to Act No. 65/2022 Coll., on certain measures in connection with the armed conflict on the territory of Ukraine caused by the invasion of the troops of the Russian Federation, whether they have a valid tolerance visa due to armed conflict of the conflict in Ukraine issued by the Czech Republic, are exempted from the condition of paying the administrative fee for actions connected with the admission procedure set forth in Article 2, paragraph 2 of this measure, and in the event that these applicants and students cannot provide any of the required documents set forth in Article 2, paragraph 3 of this measure and/or cannot provide a document within the set deadline, it is discussed with the applicant individually whether this document can be replaced by an affidavit.

Article 3

Fee for studies in a foreign language

- (1) The fee for studying in a foreign language will be calculated on the day of admission to the study in the total amount of 35,000 CZK/semester (approx. 1,346 €/semester).

Article 4

Evaluation of the admission procedure

- (1) An applicant who does not meet the conditions for admission will not be included in the evaluation to the study program according to Article 2 of this measure, and which does not have settled obligations towards VŠTE.
- (2) An accepted applicant becomes a student on the day of enrolment.
- (3) The applicant will be informed about the result of the entrance examination via the e-application for studies.
- (4) Unaccepted applicants will receive a written statement in their own hand no later than March 15, 2024.
- (5) Accepted applicants will be invited to register via e-application or email.

Article 5

Procedure in case of non-attendance for studies

- (1) If, for reasons not specified further, the accepted applicant is unable to start the studies, he is obliged to notify this fact no later than 20 August 2024, by e-mail to the Study Department of VŠTE.

Article 6
Efficiency

(1) This rector's measure takes effect on 01.11.2023

doc. Ing. Vojtěch Stehel, MBA, PhD.
rector